

April 29, 2011

**Announcement: DHH Enrollment Broker for Louisiana Managed Care Enrollees Request for Proposals**

The Louisiana Department of Health and Hospitals (DHH), Bureau of Health Services Financing (BHSF), is issuing a Request for Proposals (RFP) for qualified proposers for Enrollment Broker services that would provide enrollment services to Coordinated Care Network (CCN), Greater New Orleans Community Health Connection (GNOCHC) or alternative Medicaid managed care program enrollees. This RFP and pertinent library materials are available at LAPAC at: <http://wwwprd.doa.louisiana.gov/osp/lapac/pubmain.asp> and on the DHH Web sites <http://new.dhh.louisiana.gov/index.cfm/newsroom/category/47> and [www.MakingMedicaidBetter.com](http://www.MakingMedicaidBetter.com).

Any **questions** regarding this RFP must be addressed to:

Veronica Dent, Medicaid Program Manager  
Medicaid Coordinated Care Section  
Department of Health and Hospitals  
628 North 4<sup>th</sup> Street, 7<sup>th</sup> Floor  
Baton Rouge, LA 70802  
Telephone Number: (225) 342-0327  
Fax Number: (225) 376-4777  
E-mail: [veronica.dent@la.gov](mailto:veronica.dent@la.gov)

Any questions regarding the RFP must be addressed in writing and mailed, faxed or e-mailed to Veronica Dent at the above address. All questions must be received by fax, mail or hand delivery by 4:00 p.m. CDT and by e-mail until 11:00 p.m. CDT on May 12, 2011. Questions received after that date and time will not be answered.

All **proposals** for this RFP must be addressed to:

***If courier mail or hand delivered:***

Mary Fuentes  
Louisiana Department of Health and Hospitals  
Division of Contracts and Procurement Support  
628 North 4<sup>th</sup> Street, 5<sup>th</sup> Floor  
Baton Rouge, LA 70802

***If delivered by U.S. Mail:***

Mary Fuentes  
Louisiana Department of Health and Hospitals  
Division of Contracts and Procurement Support  
P.O. Box 1526  
Baton Rouge, LA 70821-1526

A pre-proposal conference has been scheduled for 9 a.m. on Thursday, May 5, 2011, in the DHH Bienville Building at 628 North 4<sup>th</sup> Street, Room 173, Baton Rouge, LA 70802. All proposals must be received at the above address by 4:00 P.M. CDT, June 17, 2011. No Faxed or e-mailed proposals will be accepted. Proposals received after this time and date will not be eligible for consideration.

This announcement does not commit DHH to award a contract or to pay any costs incurred in the preparation of proposals. DHH reserves the right to accept or reject, in whole or in part, all proposals submitted and/or to cancel this announcement. Any contract awarded shall be based upon the proposal most advantageous to the DHH, cost and other factors considered. All contracts are subject to the availability of funds. DEPARTMENT OF HEALTH AND HOSPITALS, BUREAU OF HEALTH SERVICES FINANCING, P.O. BOX 91030, BATON ROUGE, LOUISIANA 70821-9030, "AN EQUAL OPPORTUNITY EMPLOYER."